

NeASFAA
Board of Directors
March 29, 2017

NeASFAA Board of Directors met on Wednesday, March 29, 2017 at Embassy Suites, Lincoln, NE

Present: Linda Butcher, Stacy Dieckman, Kay Dinkelman, Becca Dobry, Sheila Johns, Carol Keller, Heather Kester, Ritchie Morrow, Angie Pinkerman, Taryn Rouse, Beth Sisk, Melissa Troyer, Janice Volker, Kent Wolfe. Also attending: Erinn Brauer, Lisa Gdowski, Marty Habrock, Bailey Jorgensen, Sara Nordquist-Davis, Diana Oglesby, Sarah Standley.

Beth Sisk called the meeting to order at 8:35am.

Motion was made by Becca Dobry to approve agenda. Second by Kent Wolfe. Motion carried.

Motion was made by Stacy Dieckman to approve the January 27, 2017 minutes. Second by Becca Dobry. *Motion Carried.*

Motion was made by Sheila Johns to approve the February 15, 2017 minutes-online. Second by Becca Dobry. *Motion Carried with the addition "A special" NeASFAA Board of Directors meeting was called to order online February 15, 2017 by Beth Sisk.*

Officer Reports

President: written report

President Elect: written report

Past President: written report

Treasurer: written report

Secretary: RMASFAA Association News Committee requested that our association write a blog with updates of what is going on in NeASFAA. Pictures are encouraged as well. Stacy Dieckman will prepare.

Sector Representative Reports

Private Career: written report

Two Year Public: written report

Private Colleges and Universities: written report

Four Year Public Colleges and Universities: written report

Associate Member: written report

Committee Reports

Association Governance: written report

Proposal #1-Motion from committee proposal. Second by Janice Volker.
Motion Carried.

Proposal #2-Motion from committee proposal. Second by Sheila Johns.
Motion carried.

Proposal #3-Motion from committee proposal. Second by Janice Volker.

Becca Dobry amended the motion to remove “a majority” and replace it with “the greatest number”. Amendment approved by committee chair (Kay Dinkelman) and Janice Volker. *Motion Carried.*

Proposal #4-Motion from committee proposal. Second by Becca Dobry.
Stacy Dieckman amended the motion to remove previous wording and replace it with the following:

Records should be retained as follows (electronic storage is permissible):

| <u>Record Type</u> | <u>Retention Period</u> |
|--|---|
| Tax documents/transactional records | 7 years |
| Tax Returns | Indefinitely |
| Historical documents (i.e. minutes, committee reports, officer reports, etc.) | Indefinitely (stored on the NeASFAA website) |
| Governing documents (All versions of Bylaws and Policies & Procedures) | Indefinitely (stored on the NeASFAA website) |

Amendment approved by committee chair (Kay Dinkelman) and Becca Dobry. *Motion carried.*

Corporate Development: written report

Finance and Audit: written report

Budget-Motion from committee to approve budget prepared by the committee and edited by board. Second by Kent Wolfe. *Motion carried.*

Membership Connections: written report

Nominations and Elections: no report

Professional Development & Recognition Committee: written report

Continued Business

Document Retention-Discussion continued on desktop scanner.

Grace University Late Fee-\$50.00 Registration Late Fee was received from Grace University after board had waived the fee in a previous meeting. It was decided that the \$50.00 Late Fee will be used towards next year's registration.

New Business

Review Board Performance in the following areas: organizational structure and overall performance in meeting the responsibility to carry out the mission and purpose of the association.

- PDRC needs more committee members with the additional credentialing responsibilities. Possibly consider Co-Chair.
- Encourage being advocates "how is your association working for you".
- More utilization of List Serve and website to get information to members.
- Sector representatives should send a brief board meeting recap and request responses from the members.
- Consider 2 year term for the Secretary position.

Spring 2019 and 2020 Conference Site Selection:

- 2019 Site-propose Kearney/Grand Island
- 2020 Site-propose Norfolk/South Sioux City
 - Consider York in future years.

Motion to adjourn the meeting at 11:40am was made by Becca Dobry. Second by Kay Dinkelman. Motion carried.

Respectfully Submitted
Angela Pinkerman, Secretary

NeASFAA Board of Directors meeting
March 29, 2017
Two-Year Public Sector report

An email was sent to all members of the two-year public colleges requesting news to share or issues or concerns to pass on. I also requested topics for discussion for the sector meeting to be held at spring conference. I received a request to add prior prior year and professional judgment to the topics I had also included, which were LB 726 and gainful employment disclosures.

I sent out a second email asking for information about babies or retirees and those responses were forwarded to Becca. The second email also included information about making nominations for annual awards.

Respectfully submitted,

Sheila Johns
Two-Year Public Sector Representative

Association Governance

Proposed Changes to Policies and Procedures

Proposal #1 – Remove Committee of the Year (Section 3.5.6). As a result of combining committees, this award no longer seems relevant.

Currently have --

Order gifts/awards for the Rookie of the Year, Committee of the Year, Bob Minturn Special Recognition, Distinguished Service and Past President's plaques.

...

Awards given by the President:

- Committee of the Year – presented to a NeASFAA Committee whose contribution to the mission of the association has been significant over the past year. The President selects the Committee of the year based upon consultation with the Board of Directors.
- Distinguished Service – an award given at the discretion of the President. This is to recognize extraordinary service to the association given by an individual over the past year.

Recommended new text --

Order gifts/awards for the Rookie of the Year, Bob Minturn Special Recognition, Distinguished Service and Past President's plaques.

...

Awards given by the President:

- Distinguished Service – an award given at the discretion of the President. This is to recognize extraordinary service to the association given by an individual over the past year.

Proposal #2 – As a result of a request by the Associate Member Sector Rep and agreement by the Corporate Development chair, move all responsibilities to the Corporate Development Committee (Section 3.5.3)

Currently have --

Serves as the primary coordinator of the annual philanthropy project while working with the Associate Sector Delegate. It is the responsibility of the Associate Sector Delegate to recommend 2-3 non-profit organizations located in the area of the spring conference to the Board of Directors at the winter meeting for approval. It is the responsibility of the Corporate Development Committee Chair to solicit monetary donations and supplies from members and arrange the presentation at the Spring conference.

Recommended new text --

It is the responsibility of the Corporate Development Committee to recommend 2-3 non-profit organizations located in the area of the spring conference to the Board of Directors at the winter meeting for approval. It is the responsibility of the Corporate Development Committee Chair to solicit monetary donations and supplies from members and arrange the presentation at the Spring conference.

Proposal #3 – add a minimum number of ballots needed for a valid election (Section 3.5.5) –

Currently have a paragraph –

Ballot collection and tabulation is to be conducted by the Committee Chairperson and designated committee member(s). In the case of a tie vote, the Chairperson of the Nominations and Elections Committee, in the presence of one other NeASFAA member, shall flip a coin to determine the winner.

Recommended new text --

Ballot collection and tabulation is to be conducted by the Committee Chairperson and designated committee member(s). A candidate who receives a majority of votes cast is elected. In the case of a tie vote, the Chairperson of the Nominations and Elections Committee, in the presence of one other NeASFAA member, shall flip a coin to determine the winner.

Proposal #4 – add a record retention policy (add a new section under General Policies, Section 4.6)

Records should be retained as follows (electronic storage is permissible):

| Record Type | Retention Period |
|--|--|
| Tax documents/transactional records | 7 years |
| Tax Returns | Indefinitely |
| Historical documents (i.e. minutes, committee reports, officer reports, etc.) | Indefinitely (stored on the NeASFAA website) |
| Governing documents (All versions of Bylaws and Policies & Procedures) | Indefinitely (stored on the NeASFAA website) |

Corporate Development Committee Report

Board of Directors Meeting – 3.29.2017

- 1/30 - Contacted Beatty Brasch, Executive Director, Center for People in Need letting her know their organization was selected to be the recipient of this year's NeASFAA philanthropy project. She will be joining us for the luncheon on March 31.
- 2/15 - Emailed associate members to promote exhibiting at the conference and inform them of our philanthropy project. Sent a reminder email on 3/27 about the philanthropy project.
- Have four (4) exhibitors at this year's conference. On 2/21, Emailed exhibitors details about conference (i.e. thanking them, setup time, where to mail materials)
- 2/28 - Emailed institutional members promoting the philanthropy project. Sent a reminder email on 3/27.
- 3/2, Emailed PDRC exhibitor logos and company descriptions

Respectfully Submitted

Carol Keller

CDC Chair

Corporate Development Committee Report

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- 3/2, Emailed PDRC exhibitor logos and company descriptions

Respectfully Submitted

Carol Keller

CDC Chair

Finance and Audit Committee Report

March 29, 2017 Meeting

Budget requests forms were sent to the NeASFAA Committees and Board officers on February 24th. The Finance and Audit committee met via Go To Meeting on March 28th and prepared the 2017-18 budget proposal. Copies of the proposed budget have been made available.

Respectfully submitted,

Melissa Troyer

Finance and Audit Committee Chair

Four Year Public Sector Report
March 29, 2017

- 1) Received request to have board write a letter to Nebraska Legislatures to request that DTR be restored as soon as possible. Board agreed and Beth drafted a letter that was sent.
- 2) Sent Email to all four year public members. Justin Brown wanted to thank the BOD for sending a letter of support for NOG and the IRS DRT letter
- 3) Had a request to discuss LB 490 during sector meetings.
- 4) Had request to discuss the DRT outage has impacted campuses and how are we each communicating it.

Respectfully Submitted,

Becca Dobry

NeASFAA Associate Sector Report
For March 29, 2017 Board Meeting

Associate Sector Membership/Participation

In preparing my report for the board meeting, I gathered the following info. Some of this cross-applies to committees as well.

Our sector:

- Lost three members since last year: Nelnet, U-fi and Association of Independent Colleges & Universities.
- Gained Tuition Exchange and College Avenue Student Loans.

Four are exhibiting at the conference this year compared to five last year.

- Exhibiting at both conferences: Inceptia, Great Lakes, Citizens One Student Lending.
- Returning this year after missing the prior two years is Wells Fargo.
- Not present this year but was last year: U-fi and Discover Loans.

This leaves our current sector membership at:

- American Student Assistance
- Citizens One Student Lending
- College Ave Student Loans
- Coordinating Commission for Postsecondary Education
- Discover Student Loans
- EducationQuest Foundation
- General Revenue Corp
- Great Lakes Educational Loan Services
- Inceptia
- Professional Choice Recovery, Inc.
- Sallie Mae
- Tuition Exchange
- University of Nebraska Central Administration
- Wells Fargo

As with many sectors, there is basically no response to my emails asking for input from the sector membership.

For consideration next year

- An inquiry came through I think CDC asking about sponsoring a piece of the conference; as I recall, this was in lieu of exhibiting. I forwarded on the request because we didn't have any option like this in the recent past. We might want to consider this for next year's conference and possibly even trainings. I will bring this up at the sector meeting.
- Discussion of functions of CDC and Associate Sector Rep. Does it make sense that CDC be given full responsibility for the philanthropy project. Due to targeting of the same people that CDC does for exhibiting, I wonder if exhibitors should be put under the Associate Sector.

Kent Wolfe
Associate Sector

INCOME

| | | | | |
|---------------------------------|---------------------|-----------------------------|--------------------------|--|
| | | <u>Projected Membership</u> | <u>Spring Conference</u> | |
| Membership income | \$ 10,600.00 | Membership income \$ 10,600 | 70 \$ 150 \$ 10,500 | (thus far we have \$14,310 in registrations this year @ \$150) |
| Interest Income | \$ 12.00 | | | |
| Reserve | \$ 972.00 | | <u>Credentialing</u> | |
| Bid Incentive plus \$1 per room | \$ 270.00 | | 70 \$ 30 \$ 2,100 | |
| Spring Conference | \$ 10,500.00 | | | |
| Credentialing Sessions | \$ 2,100.00 | | | |
| Fall Workshop | \$ 3,000.00 | | <u>Fall Workshop</u> | |
| INCOME Subtotal | \$ 26,462.00 | | 60 \$ 50 \$ 3,000 | (per Janice we had \$3400 income, so attendees should have been at 68) |
| TOTAL INCOME | \$ 27,454.00 | | | |

EXPENSES

| | |
|-------------------------------------|---------------------|
| Membership | |
| Welcome Project | \$ 100.00 |
| Printing/Postage | \$ 25.00 |
| | \$ 125.00 |
| PDC | |
| Meeting Expense | \$ 350.00 |
| | \$ 350.00 |
| Spring Conference | |
| Entertainment | \$ 1,000.00 |
| Meals/Breaks | \$ 8,000.00 |
| Printing/Postage | \$ 250.00 |
| Speaker Expense | \$ 4,000.00 |
| AV Equipment | \$ - |
| Prestigious Awards | \$ 520.00 |
| | \$ 13,770.00 |
| Fall Training | |
| Meals/Breaks | \$ 850.00 |
| Printing/Postage | \$ - |
| Speaker Expense | \$ 750.00 |
| Facility Expenses | \$ - |
| | \$ 1,600.00 |
| Credentialing | |
| Breaks | \$ 200.00 |
| Trainer Expenses | \$ 100.00 |
| Facility Expenses | \$ - |
| Credentialing Material | \$ 2,000.00 |
| | \$ 2,300.00 |
| TOTAL PDC | \$ 18,020.00 |
| President/President Elect | |
| Board Meetings | \$ 600.00 |
| Transitional Board Meeting | \$ 250.00 |
| Leadership Conference | \$ 3,150.00 |
| NASFAA Conference | \$ 2,150.00 |
| RMASFAA Conference | \$ 2,500.00 |
| RMASFAA State Gift (Past President) | \$ 75.00 |
| | \$ 8,725.00 |
| Secretary | |
| Cards/Memorials/Flowers | \$ - |
| | \$ - |
| Treasurer | |
| Assoc Liability Policy | \$ 500.00 |
| Banking Expense | \$ 24.00 |
| Biannual Non-Profit Filing | \$ - (off year) |
| Change of Agent Fee | \$ 10.00 |
| Computer Expense | \$ - |
| Tax Preparation | \$ 50.00 |
| Treasurer-Other | \$ - |
| | \$ 584.00 |
| TOTAL EXPENSES | \$ 27,454.00 |

1. Projected Membership income is based on paid memberships from 2016-2017. Loss of three Associate Members - Nelnet, U-Fi Loans and AICUN
2. Projected Fall Workshop income is based on registrations from 2016-2017.
3. Projected Spring Conference income is based on spring registration estimates.
4. Continued credentialing? Fall workshop - left blank in income section due to decision on fall training with credentialing
5. Possibility of President not attending NASFAA maybe Pres-Elect attendance.

INCOME

| | | | | |
|---------------------------------|---------------------|-----------------------------|--------------------------|--|
| Membership Income | \$ 10,500.00 | Projected Membership | Spring Conference | |
| Interest Income | \$ 12.00 | Membership income \$ 10,600 | 70 @ \$ 150 = \$ 10,500 | (thus far we have \$14,310 in registrations this year @ \$150) |
| Reserve | \$ 2,945.00 | | | |
| Bid Incentive plus \$1 per room | \$ 270.00 | | | |
| Spring Conference | \$ 10,500.00 | | | |
| Credentiaing Sessions | \$ - | | | |
| Fall Workshop | \$ 3,000.00 | | Fall Workshop | |
| TOTAL INCOME | \$ 27,327.00 | | 50 @ \$ 60 = \$ 3,000 | (per Janice we had \$3400 income, so attendees should have been at 68) |

EXPENSES

| | | |
|-------------------------------------|---------------------|--|
| Membership | | |
| Welcome Project | \$ 100.00 | |
| Printing/Postage | \$ 25.00 | |
| | \$ 125.00 | |
| PDC | | |
| Meeting Expense | \$ 350.00 | |
| | \$ 350.00 | |
| Spring Conference | | |
| Entertainment | \$ 1,000.00 | |
| Meals/Breaks | \$ 9,000.00 | |
| Printing/Postage | \$ 250.00 | |
| Speaker Expense | \$ 4,000.00 | |
| AV Equipment | \$ - | |
| Prestigious Awards | \$ 520.00 | |
| | \$ 14,770.00 | |
| Fall Training | | |
| Meals/Breaks | \$ 850.00 | |
| Printing/Postage | \$ - | |
| Speaker Expense | \$ 750.00 | |
| Facility Expenses | \$ - | |
| | \$ 1,600.00 | |
| Credentiaing | | |
| Breaks | \$ 200.00 | |
| Trainer Expenses | \$ 100.00 | |
| Facility Expenses | \$ - | |
| Credentiaing Material | \$ 1,000.00 | |
| | \$ 3,300.00 | |
| TOTAL PDC | \$ 18,020.00 | |
| President/President Elect | | |
| Board Meetings | \$ 500.00 | |
| Transitional Board Meeting | \$ 200.00 | |
| Leadership Conference | \$ 3,150.00 | |
| NASFAA Conference | \$ 2,150.00 | |
| RMAFSAA Conference | \$ 2,500.00 | |
| RMAFSAA State Gift (Past President) | \$ 75.00 | |
| | \$ 8,575.00 | |
| Secretary | | |
| Cards/Memorials/Flowers | \$ - | |
| | \$ - | |
| Treasurer | | |
| Assoc Liability Policy | \$ 500.00 | |
| Banking Expense | \$ 24.00 | |
| Blannual Non-Profit Filing | \$ 23.00 | |
| Change of Agent Fee | \$ 10.00 | |
| Computer Expense | \$ - | |
| Tax Preparation | \$ 50.00 | |
| Treasurer-Other | \$ - | |
| | \$ 607.00 | |
| TOTAL EXPENSES | \$ 27,327.00 | |

1. Projected Membership income is based on paid memberships from 2016-2017. Loss of three Associate Members - Nelnet, U-Fi Loans and AICUN

2. Projected Fall Workshop income is based on registrations from 2016-2017.

3. Projected Spring Conference income is based on spring registration estimates.

4. Continued credentiaing? Fall workshop - left blank in income section due to decision on fall training with credentiaing

5. Possibility of President not attending NASFAA maybe Pres-Elect attendance.

Nominations and Elections Committee Annual Business Meeting Report
March 31, 2017
Stacy Dieckman, President Elect

The committee worked to fill a ballot for four positions this year. Thank you to all those individuals that agreed to run. The election results were as follows:

President Elect – Marty Habrock
Secretary – Sara Nordquist-Davis
4 year Public Sector Rep – Sarah Standley
2 year Public Sector Rep – Diana J Oglesby

The 2017-2018 Board members are:

President - Stacy Dieckman
President Elect – Marty Habrock
Past President – Beth Sisk
Secretary – Sara Nordquist-Davis
Treasurer – Janice Volker
4 year Public Sector Rep – Sarah Standley
2 year Public Sector Rep – Diana J Oglesby
Private Career Sector Rep – Heather Kester
4 Year Private College and Universities – Taryn Rouse
Associate Member - Kent Wolfe

Committee Chairs

Finance Audit - Lisa Gdowski
Association Governance – Stacy Dieckman
Corporate Development – Jodi Vanden Berge
Membership Connections – Erinn Brauer
Nominations/Elections – Marty Habrock
Professional Development and Recognition – Bailey Jorgensen

Historian – Ritchie Morrow

Past President's Report
NeASFAA March 29, 2017 Board of Directors' Meeting

No Report for Past President. See Association Governance.

Respectfully Submitted

Kay Dinkelman
NeASFAA Past President

PDRC Report
3/29/17

- 1) Administrative Capabilities Credentialing had 10 participant.
- 2) As of 3/17/17 credential numbers are:
 - 6 /10 Administrative Capabilities
 - 16/31 Professional Judgement
 - 16/37 Application Process
 - 24/49 Verification
 - 21/39 Student Eligibility
 - 18/40 SAP
- 3) Ending Spring Conference Registration 88 total registrations. Ten are first time attendees.
- 4) Have 32 people registered for just the banquet. Out of those 16 are retired from the profession.
- 5) Guest speaker's lineup includes Liza Blazer National Chair, Tom Melecki, Doug Severs, and Joan Zanders.
- 6) Updated the PDRC best practices.
- 7) Room Block has been met.

Respectfully Submitted,

Becca Dobry

NeASFAA - Private Career Sector Report

March 29, 2017 Board Meeting

An email was sent to all Private Career Colleges and Universities requesting to share and news, concerns, issues to pass on to the NeASFAA Board. There were a couple of emails regarding the IRS Retrieval Link not working and concerns about future state budgets impacting Nebraska Opportunity Grant.

A separate email also included information regarding the upcoming events and training opportunities (credentialing) and the Spring Conference.

A separate email was sent out inquiring about any retirees or babies and no responses were received.

I have no other news to report.

Heather Kester

Private Career College Representative

March 27, 2017

An email was sent out to all members of the four-year private colleges and universities requesting news to share or issues/concerns to pass on.

I received one response from Doug Watson at Midland University Lisa Hughes, one of their FA advisors gave birth to a baby boy in December. And Doug was pleased to announce that he and his wife became grandparents twice in 2016, to Benjamin and Peter. They are enjoying them immensely though they don't live in Nebraska.

I received no other responses.

Thank you,

Taryn Rouse

Private Sector Representative

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget | \$ Over Budget | % of Budget |
|-----------------------------------|-------------------------|------------------|------------------|---------------|
| Income | | | | |
| Credentialing Income | | | | |
| Administrative Capability | 300.00 | 0.00 | 300.00 | 100.0% |
| SAP | 1,170.00 | 0.00 | 1,170.00 | 100.0% |
| Student Eligibility | 1,140.00 | 0.00 | 1,140.00 | 100.0% |
| Verification | 1,470.00 | 0.00 | 1,470.00 | 100.0% |
| Credentialing Income - Other | 0.00 | 2,100.00 | -2,100.00 | 0.0% |
| Total Credentialing Income | 4,080.00 | 2,100.00 | 1,980.00 | 194.3% |
| Early Awareness | 0.00 | 0.00 | 0.00 | 0.0% |
| Exhibitor Fees | 0.00 | 1,290.00 | -1,290.00 | 0.0% |
| Fall Workshop | 3,350.00 | 3,500.00 | -150.00 | 95.7% |
| Interest Income | 8.64 | 0.00 | 8.64 | 100.0% |
| Membership Income | | | | |
| Late Fee | 300.00 | 0.00 | 300.00 | 100.0% |
| Membership Income - Other | 10,450.00 | 10,625.00 | -175.00 | 98.4% |
| Total Membership Income | 10,750.00 | 10,625.00 | 125.00 | 101.2% |
| Miscellaneous (Philanthropy) | 0.00 | 0.00 | 0.00 | 0.0% |
| NASF AA State Award | 0.00 | 0.00 | 0.00 | 0.0% |
| NeASF AA Grant | 0.00 | 0.00 | 0.00 | 0.0% |
| Other | | | | |
| Intuit | 0.00 | 0.00 | 0.00 | 0.0% |
| Other - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Refunds | 0.00 | 0.00 | 0.00 | 0.0% |
| Reserve Debit* | 0.00 | 4,737.00 | -4,737.00 | 0.0% |
| Shirts | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Projects Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Sponsorships | 0.00 | 0.00 | 0.00 | 0.0% |
| Spring Conference | 12,590.00 | 12,000.00 | 590.00 | 104.9% |
| Support Staff Workshop | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 30,778.64 | 34,252.00 | -3,473.36 | 89.9% |
| Expense | | | | |
| Ad Hoc Committee | | | | |
| Ad Hoc Comm--Reauthorization | 0.00 | 0.00 | 0.00 | 0.0% |
| President/BOD Project | 0.00 | 0.00 | 0.00 | 0.0% |
| Ad Hoc Committee - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Ad Hoc Committee | 0.00 | 0.00 | 0.00 | 0.0% |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget | \$ Over Budget | % of Budget |
|-------------------------------------|-------------------------|---------------|----------------|---------------|
| Association Governance | | | | |
| Meetings | 0.00 | 0.00 | 0.00 | 0.0% |
| Association Governance - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Association Governance | 0.00 | 0.00 | 0.00 | 0.0% |
| Awards | | | | |
| Fun Awards | 0.00 | 0.00 | 0.00 | 0.0% |
| Prestige Awards | 0.00 | 520.00 | -520.00 | 0.0% |
| Support Staff Awards | 0.00 | 0.00 | 0.00 | 0.0% |
| Awards - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Awards | 0.00 | 520.00 | -520.00 | 0.0% |
| Certificate of Deposit | 0.00 | 0.00 | 0.00 | 0.0% |
| closed 7 Month CD US Bank | 0.00 | 0.00 | 0.00 | 0.0% |
| closed 9 Month CD Union Bank | 0.00 | 0.00 | 0.00 | 0.0% |
| Communications | | | | |
| Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| NECOLLEGEHELP Book Giveaway | 0.00 | 0.00 | 0.00 | 0.0% |
| Newsletter Redesign | 0.00 | 0.00 | 0.00 | 0.0% |
| Photocopy | 0.00 | 0.00 | 0.00 | 0.0% |
| Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| PR Campaign | 0.00 | 0.00 | 0.00 | 0.0% |
| SOCs Annual License Fee | 0.00 | 0.00 | 0.00 | 0.0% |
| Stationery | 0.00 | 0.00 | 0.00 | 0.0% |
| Website Domain Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Website Redesign | 0.00 | 0.00 | 0.00 | 0.0% |
| Communications - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Communications | 0.00 | 0.00 | 0.00 | 0.0% |
| Corporate Development | | | | |
| Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| Corporate Development - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Corporate Development | 0.00 | 0.00 | 0.00 | 0.0% |
| Leadership Development | | | | |
| Lodging | 538.16 | 0.00 | 538.16 | 100.0% |
| Meals | 86.47 | 0.00 | 86.47 | 100.0% |
| RMASFAA Registration | 0.00 | 0.00 | 0.00 | 0.0% |
| Travel | 61.16 | 0.00 | 61.16 | 100.0% |
| Leadership Development - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Leadership Development | 685.79 | 0.00 | 685.79 | 100.0% |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget | \$ Over Budget | % of Budget |
|-------------------------------------|-------------------------|----------|----------------|-------------|
| Membership | | | | |
| Printing/Postage | 0.00 | 25.00 | -25.00 | 0.0% |
| Stationary | 0.00 | 0.00 | 0.00 | 0.0% |
| Welcome Project | 0.00 | 100.00 | -100.00 | 0.0% |
| Membership - Other | -200.00 | 0.00 | -200.00 | 100.0% |
| Total Membership | -200.00 | 125.00 | -325.00 | -160.0% |
| Miscellaneous | | | | |
| Memorials | 0.00 | 0.00 | 0.00 | 0.0% |
| Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Philanthropy Project | 0.00 | 0.00 | 0.00 | 0.0% |
| Miscellaneous - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| Miscellaneous (Philanthropy) | | | | |
| Past-President | 0.00 | 0.00 | 0.00 | 0.0% |
| Travel | 0.00 | 0.00 | 0.00 | 0.0% |
| Past-President - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Past-President | 0.00 | 0.00 | 0.00 | 0.0% |
| PDC | | | | |
| Credentialing | | | | |
| Breaks | 61.05 | 200.00 | -138.95 | 30.5% |
| Credentialing Materials | 1,300.00 | 1,000.00 | 300.00 | 130.0% |
| Facility Expenses | 0.00 | 300.00 | -300.00 | 0.0% |
| Trainer Expenses | 0.00 | 500.00 | -500.00 | 0.0% |
| Credentialing - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Credentialing | 1,361.05 | 2,000.00 | -638.95 | 68.1% |
| Fall Institute | | | | |
| Door Prizes | 0.00 | 0.00 | 0.00 | 0.0% |
| Entertainment | 0.00 | 0.00 | 0.00 | 0.0% |
| Meals/Breaks | 739.35 | 1,400.00 | -660.65 | 52.8% |
| Meeting Room Charges | 0.00 | 300.00 | -300.00 | 0.0% |
| Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| Printing/Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| Speaker Expense | 429.92 | 500.00 | -70.08 | 86.0% |
| Fall Institute - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Fall Institute | 1,169.27 | 2,200.00 | -1,030.73 | 53.1% |
| Guidance Counselor Workshop | 0.00 | 0.00 | 0.00 | 0.0% |
| Meeting Expense | 269.21 | 350.00 | -80.79 | 76.9% |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget | \$ Over Budget | % of Budget |
|---|-------------------------|------------------|-------------------|--------------|
| Spring Conference | | | | |
| Attrition/Penalty | 0.00 | 0.00 | 0.00 | 0.0% |
| Audio/Visual Needs | 0.00 | 550.00 | -550.00 | 0.0% |
| Door Prizes | 0.00 | 0.00 | 0.00 | 0.0% |
| Entertainment | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Meals/Breaks | 0.00 | 12,600.00 | -12,600.00 | 0.0% |
| Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| Printing/Postage | 21.39 | 500.00 | -478.61 | 4.3% |
| Refunds | 0.00 | 0.00 | 0.00 | 0.0% |
| Speaker Expense | 953.00 | 4,000.00 | -3,047.00 | 23.8% |
| P - Prestigious Awards | 14.21 | 0.00 | 14.21 | 100.0% |
| Spring Conference - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Spring Conference | 988.60 | 18,650.00 | -17,661.40 | 5.3% |
| Support Staff Workshop | | | | |
| Attendee Materials | 0.00 | 0.00 | 0.00 | 0.0% |
| Door Prizes | 0.00 | 0.00 | 0.00 | 0.0% |
| Meals/Breaks | 0.00 | 0.00 | 0.00 | 0.0% |
| Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| Speaker Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Support Staff Workshop - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Support Staff Workshop | 0.00 | 0.00 | 0.00 | 0.0% |
| Training | | | | |
| Committee Lunch | 0.00 | 0.00 | 0.00 | 0.0% |
| Decentralized | 0.00 | 0.00 | 0.00 | 0.0% |
| Title IV | 0.00 | 0.00 | 0.00 | 0.0% |
| Video Conference | 0.00 | 0.00 | 0.00 | 0.0% |
| Training - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Training | 0.00 | 0.00 | 0.00 | 0.0% |
| PDC - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total PDC | 3,788.13 | 23,200.00 | -19,411.87 | 16.3% |
| President/President Elect Board Meetings | | | | |
| Meals | 272.00 | 0.00 | 272.00 | 100.0% |
| Board Meetings - Other | 0.00 | 500.00 | -500.00 | 0.0% |
| Total Board Meetings | 272.00 | 500.00 | -228.00 | 54.4% |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget | \$ Over Budget | % of Budget |
|--|-------------------------|-----------------|------------------|--------------|
| Leadership Conference | | | | |
| Airline/Hotel/Meals | 593.95 | 0.00 | 593.95 | 100.0% |
| Registration | 650.00 | 0.00 | 650.00 | 100.0% |
| Leadership Conference - Other | 0.00 | 4,725.00 | -4,725.00 | 0.0% |
| Total Leadership Conference | 1,243.95 | 4,725.00 | -3,481.05 | 26.3% |
| Miscellaneous | | | | |
| NASFAA Conference | 0.00 | 0.00 | 0.00 | 0.0% |
| Airline/Hotel/Meals | 348.66 | 0.00 | 348.66 | 100.0% |
| Registration | 250.00 | 0.00 | 250.00 | 100.0% |
| NASFAA Conference - Other | 0.00 | 1,750.00 | -1,750.00 | 0.0% |
| Total NASFAA Conference | 598.66 | 1,750.00 | -1,151.34 | 34.2% |
| RMASFAA Conference | | | | |
| Airline/Hotel/Meals | 585.01 | 0.00 | 585.01 | 100.0% |
| Registration | 0.00 | 0.00 | 0.00 | 0.0% |
| RMASFAA Conference - Other | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Total RMASFAA Conference | 585.01 | 2,500.00 | -1,914.99 | 23.4% |
| RMASFAA Executive Board | | | | |
| RMASFAA State Gift | 0.00 | 0.00 | 0.00 | 0.0% |
| Transitional Board Meeting | 0.00 | 75.00 | -75.00 | 0.0% |
| President/President Elect - Other | 0.00 | 200.00 | -200.00 | 0.0% |
| | 0.00 | 0.00 | 0.00 | 0.0% |
| Total President/President Elect | 2,699.62 | 9,750.00 | -7,050.38 | 27.7% |
| RMASFAA 2004 | | | | |
| Secretary | 0.00 | 0.00 | 0.00 | 0.0% |
| Budget Variance - Laptop | 0.00 | 0.00 | 0.00 | 0.0% |
| Cards/Memorials/Flowers | 0.00 | 50.00 | -50.00 | 0.0% |
| Document Archival | 0.00 | 0.00 | 0.00 | 0.0% |
| Secretary - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Secretary | 0.00 | 50.00 | -50.00 | 0.0% |
| Special Projects | | | | |
| Kids Explore | 0.00 | 0.00 | 0.00 | 0.0% |
| Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Projects - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Special Projects | 0.00 | 0.00 | 0.00 | 0.0% |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget | \$ Over Budget | % of Budget |
|--------------------------------|-------------------------|------------------|-------------------|---------------|
| Treasurer | | | | |
| Association Liability Policy | 0.00 | 500.00 | -500.00 | 0.0% |
| Banking Expenses | 0.00 | 24.00 | -24.00 | 0.0% |
| Biannual Non-profit Filing Fee | 0.00 | 23.00 | -23.00 | 0.0% |
| Change of Agent Fee | 0.00 | 10.00 | -10.00 | 0.0% |
| Computer Expense | 240.59 | 0.00 | 240.59 | 100.0% |
| Computer Purchase* | 0.00 | 0.00 | 0.00 | 0.0% |
| Computer Repair | 0.00 | 0.00 | 0.00 | 0.0% |
| Tax Preparation | 50.00 | 0.00 | 0.00 | 100.0% |
| Treasurer - Other | 141.70 | 0.00 | 141.70 | 100.0% |
| Total Treasurer | 432.29 | 607.00 | -174.71 | 71.2% |
| Void | 0.00 | 0.00 | 0.00 | 0.0% |
| Website Maintenance | 0.00 | 0.00 | 0.00 | 0.0% |
| 6999 - Uncategorized Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| e - Patrick McTee | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Expense | 7,405.83 | 34,252.00 | -26,846.17 | 21.6% |
| Net Income | 23,372.81 | 0.00 | 23,372.81 | 100.0% |

NeASF^{AA}
Profit & Loss Budget vs. Actual

Cash Basis

July 1, 2016 through March 24, 2017

| | Jul 1, '16 - Mar 24, 17 | Budget |
|----------------------------------|-------------------------|------------------|
| Income | | |
| Credentiaing Income | | |
| Administrative Capability | 300.00 | 0.00 |
| SAP | 1,170.00 | 0.00 |
| Student Eligibility | 1,140.00 | 0.00 |
| Verification | 1,470.00 | 0.00 |
| Credentiaing Income - Other | 0.00 | 2,100.00 |
| Total Credentiaing Income | 4,080.00 | 2,100.00 |
| Early Awareness | 0.00 | 0.00 |
| Exhibitor Fees | 0.00 | 1,290.00 |
| Fall Workshop | 3,350.00 | 3,500.00 |
| Interest Income | 8.64 | 0.00 |
| Membership Income | | |
| Late Fee | 300.00 | 0.00 |
| Membership Income - Other | 10,450.00 | 10,625.00 |
| Total Membership Income | 10,750.00 | 10,625.00 |
| Miscellaneous (Philanthropy) | 0.00 | 0.00 |
| NASFAA State Award | 0.00 | 0.00 |
| NeASF ^{AA} Grant | 0.00 | 0.00 |
| Other | | |
| Intuit | 0.00 | 0.00 |
| Other - Other | 0.00 | 0.00 |
| Total Other | 0.00 | 0.00 |
| Refunds | 0.00 | 0.00 |
| Reserve Debit* | 0.00 | 4,737.00 |
| Shirts | 0.00 | 0.00 |
| Special Projects Income | 0.00 | 0.00 |
| Sponsorships | 0.00 | 0.00 |
| Spring Conference | 12,590.00 | 12,000.00 |
| Support Staff Workshop | 0.00 | 0.00 |
| Total Income | 30,778.64 | 34,252.00 |
| Expense | | |
| Ad Hoc Committee | | |
| Ad Hoc Comm--Reauthorization | 0.00 | 0.00 |
| President/BOD Project | 0.00 | 0.00 |
| Ad Hoc Committee - Other | 0.00 | 0.00 |
| Total Ad Hoc Committee | 0.00 | 0.00 |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget |
|-------------------------------------|-------------------------|---------------|
| Association Governance | | |
| Meetings | 0.00 | 0.00 |
| Association Governance - Other | 0.00 | 0.00 |
| Total Association Governance | 0.00 | 0.00 |
| Awards | | |
| Fun Awards | 0.00 | 0.00 |
| Prestige Awards | 0.00 | 520.00 |
| Support Staff Awards | 0.00 | 0.00 |
| Awards - Other | 0.00 | 0.00 |
| Total Awards | 0.00 | 520.00 |
| Certificate of Deposit | 0.00 | 0.00 |
| closed 7 Month CD US Bank | 0.00 | 0.00 |
| closed 9 Month CD Union Bank | 0.00 | 0.00 |
| Communications | | |
| Miscellaneous | 0.00 | 0.00 |
| NECOLLEGEHELP Book Giveaway | 0.00 | 0.00 |
| Newsletter Redesign | 0.00 | 0.00 |
| Photocopy | 0.00 | 0.00 |
| Postage | 0.00 | 0.00 |
| PR Campaign | 0.00 | 0.00 |
| SOCS Annual License Fee | 0.00 | 0.00 |
| Stationery | 0.00 | 0.00 |
| Website Domain Fees | 0.00 | 0.00 |
| Website Redesign | 0.00 | 0.00 |
| Communications - Other | 0.00 | 0.00 |
| Total Communications | 0.00 | 0.00 |
| Corporate Development | | |
| Postage | 0.00 | 0.00 |
| Corporate Development - Other | 0.00 | 0.00 |
| Total Corporate Development | 0.00 | 0.00 |
| Leadership Development | | |
| Lodging | 538.16 | 0.00 |
| Meals | 86.47 | 0.00 |
| RMASFAA Registration | 0.00 | 0.00 |
| Travel | 61.16 | 0.00 |
| Leadership Development - Other | 0.00 | 0.00 |
| Total Leadership Development | 685.79 | 0.00 |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget |
|-------------------------------------|-------------------------|-----------------|
| Membership | | |
| Printing/Postage | 0.00 | 25.00 |
| Stationary | 0.00 | 0.00 |
| Welcome Project | 0.00 | 100.00 |
| Membership - Other | -200.00 | 0.00 |
| Total Membership | -200.00 | 125.00 |
| Miscellaneous | | |
| Memorials | 0.00 | 0.00 |
| Other | 0.00 | 0.00 |
| Philanthropy Project | 0.00 | 0.00 |
| Miscellaneous - Other | 0.00 | 0.00 |
| Total Miscellaneous | 0.00 | 0.00 |
| Miscellaneous (Philanthropy) | | |
| Past-President | 0.00 | 0.00 |
| Travel | 0.00 | 0.00 |
| Past-President - Other | 0.00 | 0.00 |
| Total Past-President | 0.00 | 0.00 |
| PDC | | |
| Credentiaing | | |
| Breaks | 61.05 | 200.00 |
| Credentiaing Materials | 1,300.00 | 1,000.00 |
| Facility Expenses | 0.00 | 300.00 |
| Trainer Expenses | 0.00 | 500.00 |
| Credentiaing - Other | 0.00 | 0.00 |
| Total Credentiaing | 1,361.05 | 2,000.00 |
| Fall Institute | | |
| Door Prizes | 0.00 | 0.00 |
| Entertainment | 0.00 | 0.00 |
| Meals/Breaks | 739.35 | 1,400.00 |
| Meeting Room Charges | 0.00 | 300.00 |
| Miscellaneous | 0.00 | 0.00 |
| Printing/Postage | 0.00 | 0.00 |
| Speaker Expense | 429.92 | 500.00 |
| Fall Institute - Other | 0.00 | 0.00 |
| Total Fall Institute | 1,169.27 | 2,200.00 |
| Guidance Counselor Workshop | 0.00 | 0.00 |
| Meeting Expense | 269.21 | 350.00 |

Profit & Loss Budget vs. Actual

Cash Basis

July 1, 2016 through March 24, 2017

| | Jul 1, '16 - Mar 24, 17 | Budget |
|-------------------------------------|-------------------------|------------------|
| Spring Conference | | |
| Attrition/Penalty | 0.00 | 0.00 |
| Audio/Visual Needs | 0.00 | 550.00 |
| Door Prizes | 0.00 | 0.00 |
| Entertainment | 0.00 | 1,000.00 |
| Meals/Breaks | 0.00 | 12,600.00 |
| Miscellaneous | 0.00 | 0.00 |
| Printing/Postage | 21.39 | 500.00 |
| Refunds | 0.00 | 0.00 |
| Speaker Expense | 953.00 | 4,000.00 |
| P - Prestigious Awards | 14.21 | 0.00 |
| Spring Conference - Other | 0.00 | 0.00 |
| Total Spring Conference | 988.60 | 18,650.00 |
| Support Staff Workshop | | |
| Attendee Materials | 0.00 | 0.00 |
| Door Prizes | 0.00 | 0.00 |
| Meals/Breaks | 0.00 | 0.00 |
| Miscellaneous | 0.00 | 0.00 |
| Postage | 0.00 | 0.00 |
| Speaker Expense | 0.00 | 0.00 |
| Support Staff Workshop - Other | 0.00 | 0.00 |
| Total Support Staff Workshop | 0.00 | 0.00 |
| Training | | |
| Committee Lunch | 0.00 | 0.00 |
| Decentralized | 0.00 | 0.00 |
| Title IV | 0.00 | 0.00 |
| Video Conference | 0.00 | 0.00 |
| Training - Other | 0.00 | 0.00 |
| Total Training | 0.00 | 0.00 |
| PDC - Other | 0.00 | 0.00 |
| Total PDC | 3,788.13 | 23,200.00 |
| President/President Elect | | |
| Board Meetings | | |
| Meals | 272.00 | 0.00 |
| Board Meetings - Other | 0.00 | 500.00 |
| Total Board Meetings | 272.00 | 500.00 |

Profit & Loss Budget vs. Actual

Cash Basis

July 1, 2016 through March 24, 2017

| | Jul 1, '16 - Mar 24, 17 | Budget |
|--|-------------------------|-----------------|
| Leadership Conference | | |
| Airline/Hotel/Meals | 593.95 | 0.00 |
| Registration | 650.00 | 0.00 |
| Leadership Conference - Other | 0.00 | 4,725.00 |
| Total Leadership Conference | 1,243.95 | 4,725.00 |
| Miscellaneous | 0.00 | 0.00 |
| NASFAA Conference | | |
| Airline/Hotel/Meals | 348.66 | 0.00 |
| Registration | 250.00 | 0.00 |
| NASFAA Conference - Other | 0.00 | 1,750.00 |
| Total NASFAA Conference | 598.66 | 1,750.00 |
| RNASFAA Conference | | |
| Airline/Hotel/Meals | 585.01 | 0.00 |
| Registration | 0.00 | 0.00 |
| RNASFAA Conference - Other | 0.00 | 2,500.00 |
| Total RNASFAA Conference | 585.01 | 2,500.00 |
| RNASFAA Executive Board | 0.00 | 0.00 |
| RNASFAA State Gift | 0.00 | 75.00 |
| Transitional Board Meeting | 0.00 | 200.00 |
| President/President Elect - Other | 0.00 | 0.00 |
| Total President/President Elect | 2,699.62 | 9,750.00 |
| RNASFAA 2004 | 0.00 | 0.00 |
| Secretary | | |
| Budget Variance - Laptop | 0.00 | 0.00 |
| Cards/Memorials/Flowers | 0.00 | 50.00 |
| Document Archival | 0.00 | 0.00 |
| Secretary - Other | 0.00 | 0.00 |
| Total Secretary | 0.00 | 50.00 |
| Special Projects | | |
| Kids Explore | 0.00 | 0.00 |
| Miscellaneous | 0.00 | 0.00 |
| Postage | 0.00 | 0.00 |
| Special Projects - Other | 0.00 | 0.00 |
| Total Special Projects | 0.00 | 0.00 |

Profit & Loss Budget vs. Actual

July 1, 2016 through March 24, 2017

Cash Basis

| | Jul 1, '16 - Mar 24, 17 | Budget |
|--------------------------------|-------------------------|------------------|
| Treasurer | | |
| Association Liability Policy | 0.00 | 500.00 |
| Banking Expenses | 0.00 | 24.00 |
| Biannual Non-profit Filing Fee | 0.00 | 23.00 |
| Change of Agent Fee | 0.00 | 10.00 |
| Computer Expense | 240.59 | 0.00 |
| Computer Purchase* | 0.00 | 0.00 |
| Computer Repair | 0.00 | 0.00 |
| Tax Preparation | 50.00 | 50.00 |
| Treasurer - Other | 141.70 | 0.00 |
| Total Treasurer | 432.29 | 607.00 |
| Void | 0.00 | 0.00 |
| Website Maintenance | 0.00 | 0.00 |
| 6999 - Uncategorized Expenses | 0.00 | 0.00 |
| e - Patrick McTee | 0.00 | 0.00 |
| Total Expense | 7,405.83 | 34,252.00 |
| Net Income | 23,372.81 | 0.00 |

Treasurer's Report

March 2017

1. CD Balance

| Account # | Bank | Length | Rate | Maturity Date | Value |
|--------------------|---------------|---------------|-------------|----------------------|---------------------------|
| CD 3-057-9044-4270 | US Bank Union | 12 months | 0.10% | 01/03/18 | \$19,779.42 |
| CD #576620 | Bank Union | 12 months | 0.30% | 04/05/17 | \$14,393.28 |
| CD #580134 | Bank Union | 18 month | 1.00% | 11/19/17 | \$27,433.92 |
| CD #586665 | Bank | 16 month | 1.00% | 02/18/18 | <u>\$29,847.55</u> |
| | | | | | <u>\$91,454.17</u> |

2. Balance Sheet

3. Profit and Loss Statements

4. Outstanding Items

a. \$75 - one school over paid – will work with them to refund or apply to a registration

b. \$300 – refunds due to registrants who cancelled

5. Tax Return was filed in Oct.

6. Non-Profit Corporation Biennial Report – w/b filed by April 1

